

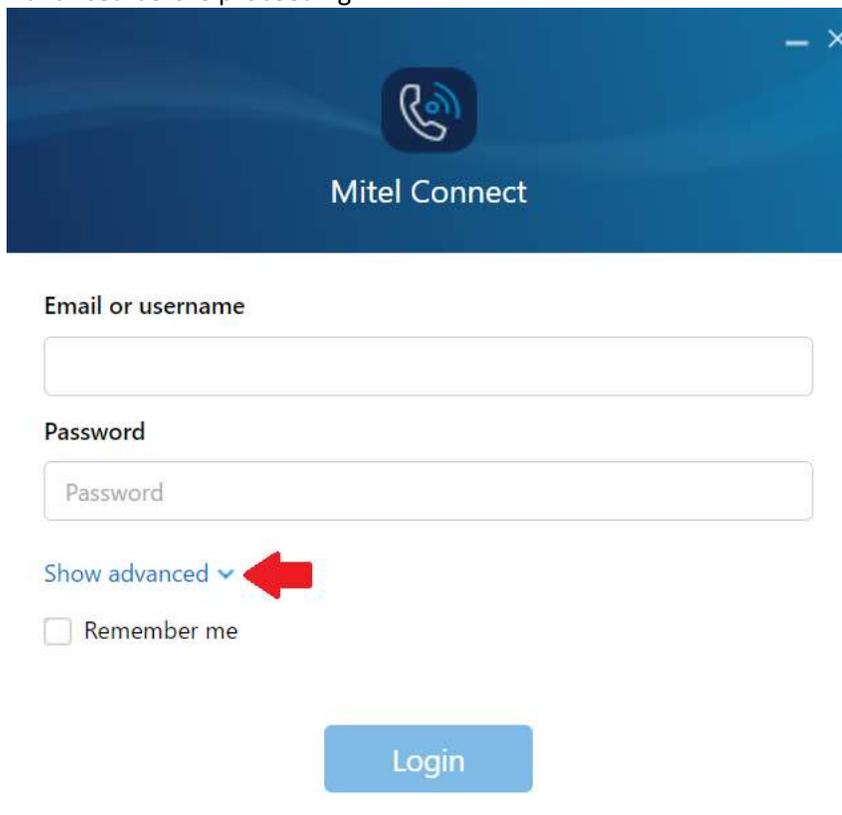
## Mitel Connect Login Setup

This document provides instruction on the Mitel Connect Client setup. The next few pages will outline the steps necessary to login to begin using your software.

1. Once the blue, *Mitel* Connect icon appears on your desk top, double click the icon to begin first time setup.



- 2.
3. You will see the following splash screen and be prompted to login for the first time. Click **Show Advanced** before proceeding

A screenshot of the Mitel Connect splash screen. The window has a dark blue header with the Mitel Connect logo and the text "Mitel Connect". Below the header, there are two input fields: "Email or username" and "Password". The "Password" field contains the text "Password". Below the input fields, there is a "Show advanced" dropdown menu with a red arrow pointing to it, and a "Remember me" checkbox. At the bottom, there is a blue "Login" button.

- 4.
5. The window will expand to show more information.



Email or username

Password

Show advanced ^

Use Windows Credentials

Domain

Server

Remember me

Login

- 6.
7. Enter your **username** in the correct field as the example above shows
8. Enter your **password** in the correct field. You will be prompted to change this in a moment
9. Confirm your company's **Server** IP with your company's IT Department. (10.1.7.7 is an example)
10. Click the check box **Remember me** to save this information
11. Click **Login**